



BIG SUR  
LAND TRUST

<Date>

<Landowner Names>  
<Street Address>  
<City, State, Zip>

Re: APN <APN>

Dear <Landowner Name>,

My name is <Name>, and I am the stewardship project manager with the Big Sur Land Trust (BSLT). BSLT is preparing for the annual monitoring of the conservation easements it holds throughout Monterey County. As you know, monitoring is a component of BSLT's responsibility to ensure the terms of its easements are upheld. I would like to visit the easement area on your property on <Monitoring Date> in the <Time of Day>. Please notify me at the contact information below if those dates or times are not acceptable. Also, one other monitor will likely participate in the visit as well.

In addition to monitoring, BSLT strives to maintain strong communication with landowners and managers of properties protected by conservation easements. If you have any questions regarding your easement, such as whether a planned activity is permitted under the terms of your easement, or if an activity requires any notice or approval from BSLT prior to commencement, please contact the BSLT office and the conservation staff will assist you. Furthermore, please feel free to seek the input or advice of BSLT staff for land management issues on your easement conserved property.

Thank you in advance for your cooperation and support of BSLT's easement monitoring requirements. Please feel free to contact me at (phone number) or (email) with questions.

Sincerely,

<Name>  
<Title>